

Syllabus — Generic information for all courses / Fall 2020

Instructor: Dr. Taras I. Lakoba, Innovation Hall, Room E436 (pre-COVID location)
(802) 656-2610, tlakoba@uvm.edu, <http://www.cems.uvm.edu/~tlakoba>

Office Hours (via MS Teams) M: 1 – 2; T: 3 – 4; F: 2 – 3; and by appointment.

Important deadlines: Add/Drop and Pass/no Pass: Monday, September 14;
Last day to withdraw: Thursday, October 29.

Academic integrity: You are expected to read and understand the UVM Academic Honesty policy, found at <http://www.uvm.edu/~uvmppg/ppg/student/acadintegrity.pdf>.

Intellectual Property Statement / Prohibition on Sharing Academic Materials: Students are prohibited from publicly sharing or selling academic materials that they did not author (for example: practice questions or any copyrighted class materials). Students are also prohibited from sharing *any* assessments (e.g., quizzes or tests) and their solutions, provided by the instructor. Violations will be immediately reported to the Center for Student Conduct and will be handled under UVM's Intellectual Property policy and Code of Academic Integrity.

Special accommodation: Students who require special accommodation must notify me of their needs within the first two weeks of the semester by providing a formal letter from the Student Accessibility Services (<http://www.uvm.edu/access>; 802-656-7753).

Religious Holidays: Students have the right to practice the religion of their choice. If you need to miss class to observe a religious holiday, please submit the dates of your absence to me in writing by the end of the second full week of classes. You will be permitted to make up work within a mutually agreed-upon time.

Grading your instructor (a.k.a. course evaluations): Just as you expect to receive a grade in this course, so does your instructor. Thus, all students are expected to complete an evaluation of the course at its conclusion. A link to the webpage with an electronic evaluation form will be sent to you in the last two weeks of the semester. Evaluations will be anonymous and confidential, and the constructive criticisms gained from them will be used to improve the course.

Grade appeals: If you would like to contest a grade, please follow the procedures outlined in this policy: <https://www.uvm.edu/policies/student/gradeappeals.pdf>.

Family Educational Rights and Privacy Act (FERPA) of 1974 disclosure: Please refer to: <http://catalogue.uvm.edu/undergraduate/academicinfo/ferparightsdisclosure/>.

Promoting Health and Safety: UVM's and my first priority is to support a healthy and safe learning environment. Please contact the following offices if you have any health and safety concerns:

Center for Health and Wellbeing: <https://www.uvm.edu/health>;

Counseling and Psychiatry Services (CAPS): (802) 656-3340;

C.A.R.E.: If you are concerned about a UVM community member or a specific event, please contact the UVM Dean of Students Office (phone: 802-656-3380) or the CEMS Student Services (website: <https://www.uvm.edu/cems/student-services>). If you would like to remain anonymous, you can report your concerns online by visiting the UVM Dean of Students website at <https://www.uvm.edu/studentaffairs>.

Statement on alcohol and cannabis in the academic environment: As a faculty member, I want you to get the most you can out of this course. You play a crucial role in your education and in your readiness to learn and fully engage with the course material. It is important to note that alcohol and cannabis have no place in an academic environment. They can seriously impair your ability to learn and retain information not only in the moment you may be using, but up to 48 hours or more afterwards. In addition, alcohol and cannabis can:

- Cause issues with attention, memory and concentration;
- Negatively impact the quality of how information is processed and ultimately stored;
- Affect sleep patterns, which interferes with long-term memory formation.

I expect that you will do everything you can to optimize your learning and to fully participate in this course.